Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**MOTHER TERESA WOMEN'S UNIVERSITY**
Name of the head of the Institution	**Dr.Vaidehi Vijayakumar**
Designation	**Vice Chancellor**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**04542241021**
Mobile no.	**9442541121**
Registered Email	**vicechancellor@motherteresawomenuniv.ac.in**
Alternate Email	**vcmtwu@yahoo.com**
Address	**Mother Teresa Womens University, Attuvampatti Campus, Dindigul (Dist),**
City/Town	**Kodaikanal**
State/UT	**Tamil Nadu**
Pincode	**624101**

2. Institutional Status

University	**State**
Type of Institution	**Women**
Location	**Rural**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr.M.Umadevi**
Phone no/Alternate Phone no.	**04542244412**
Mobile no.	**9443928671**
Registered Email	**iqac@motherteresawomenuniv.ac.in**
Alternate Email	**registrar@motherteresawomenuniv.ac.in**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://www.motherteresawomenuniv.ac.in/IQAC/AQAR/aqar%2017-18%20FINAL%202_n.pdf

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.motherteresawomenuniv.ac.in/academic/Academic%20Calendar%202019-2020.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	**B**	**2.80**	**2015**	**01-Jan-2015**	**01-Mar-2020**

6. Date of Establishment of IQAC	**03-Sep-2009**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
No Data Entered/Not Applicable!!!		
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8. Provide the list of Special Status conferred by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Department of Computer Science	Grantin aid General (AI Facility)	DST CURIE	2019 1825	7000000
Dr.S.Sundari, Rtd. Professor, Economics	Senior Fellowship	ICSSR	2018 365	520000
IP Cell	IP	DST-TNSCST	2019 365	20000
Department of Education	Unnat Bharat Abiyann	MHRD	2018 365	175000
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	**4**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

• **Implementation of new Curriculum • Online Academic Award distribution through NAD. • Development of Infrastructural facilities for Sports activities • Special coaching classes for competitive examinations.(SET/NET Maths) • Introduction of New programme (MSc. Botany, M.A.Public Administration) • Many workshops, conferences and Seminars are organized.**

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Enhancement of laboratory facilities for Research and Academic activities. (Home Science)	Laboratory facilities for Textiles and Clothing programme have been upgraded by Industry sponsorship.
Enhancement of Research in the University	1. Faculty members received Funds from various Funding Agencies to promote research. 2. Students received Fellowship from various Funding Agencies. 3. Faculties and students publish their Research Papers in SCOPUS, WEB OF SCIENCE indexed journals, and Journals recommended by UGC-CARE. 4. Department of Bio-Technology has applied for Geographical Index for Malaipoondu (Hill Garlic)
Interaction with Foreign Experts has been arranged for students when they visit our University	The Following Renowned Professors from Various Universities from Abroad visited our University. · An Interaction Session on Water Issues and Education has been arranged for the students of Education Department with Prof. Dr. Brunhild Landwehr, Faculty of Education, University of Leipzig, Germany along with 22 students from the Institute of PrePrimary and Primary Education from the same University from 28 Feb. to 3 March 2019,. · Dr.Nagaraja Suryadevara, Assistant Professor, Faculty of Medicine and Biomedical Sciences, MAHSA University, Malaysia visited our university, interacted with our students and delivered a lecture in the Conference and facilitated signing MoU during 2325 Jan 2019. · Dr.K.V. Kumar, Professor, Department of Textile Engineering, College of Engineering and Technology, Wolkite University, Wolkite, Ethiopia served as Chief Guest and Resource Person for The International Conference organized by the Department of Home Science on New technology and Innovative Research Trends in Textiles and Fashion on 04.03.2019 at Research and Extension Centre, Mother Teresa Women's University, Coimbatore. · Dr. J. Emerson Raja, Professor, Faculty of Engineering and Technology, Multimedia University, Malaysia served as Resource

	Person for the International Colloquium on Research Orientation and Quality Publication on 15th March 2019 organised by Department of Computer Science, MTWU, Research and Extension Centre, Madurai. · Dr. Mani Mangai A.P, Senior Lecturer, Faculty of Languages and Communication, Universiti Putra, Malaysia served as the Key Note Speaker for the International Conference on " English Language, World Literatures and Gender Studies" on 4th and 5th July 2019. · Dr Mustaffa, Senior Lecturer, Prof Riswan, Professor Shify , Faculty of Management, South Eastern University of Sri Lanka has been invited as the Resource Persons for the International Conference and International Symposium held in the Department of Education on 8th, 9th and 10th of September 2018. · Dr. J.Victor Antony Santiago, Associate Professor, Faculty of Pharmacy, Asia Metropolitan University, Malaysia has served as Resource Person for the International workshop on "Tiny seeds: Tremendous Research" on 3.12.2018. · Dr. Mohamed Ali Syed, Professor and Head, Department of Biochemistry, Faculty of Medicine, University of Tabuk, Kingdom of Saudi Arabia visited our University and interacted with students on 13.8.2018.
To Develop Management Information System for the efficient Governance of University	• Admission through Online. • Automation of Examination Section. • Automation of Research Section. • Introduction of Bio-Metric System to Monitor the staff attendance.
To enhance ICT usage	Staff members joined various MOOC courses. Students prepared Digital Assignment (Maths) 100% Campus wide Wi-fi established
Programmes Planned: More Value Added Courses, Employability Skills Development programmes to be conducted.	Programmes organized: 1. Value added courses such as Vedic Maths, LaTeX (Maths), Statistical Package for the Social Sciences (SPSS) 2. Phonetics and Soft Skills (01.03.2019 – 100 students benefited). 3. Employability Skills and Career Guidance (13.02.2019 – 150 students benefited)
[View File](#)	

14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
Academic Committee Meeting	23-Dec-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	06-Feb-2019
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	University maintains a website named www.motherteresawomenuniv.ac.in. It provides portal for Online Payment through State Bank of India for all kinds of fees such as Examination, Admission Fee, Semester Fee, Genuineness, Migration, Transcript, Course Fee for Ph.D., etc. University has started National Academic Depository and eSANAD services offered by Government of India with respect to Academic Awards and Online Attestation/Apostille. Submission of Online Application for Admission to all Courses is also mandatory. Pre and Post Examination Processes are automated. Controller of Examination Section has been automated and the Results are published in University Website. Dummy Numbering System is one of the Security aspects used for Valuation. The marks are automatically scanned and stored in the database. Software is being developed for automating the procedure of Research Section that includes Tracking System. Plagiarism Checking Software is installed in the Research Section. Acquiring EOffice package from National Informatics Centre is being under process as it would be useful for Admission, Establishment, Finance and Purchase Sections of University. Payroll Process is automated. SOUL software supplied by UGC is implemented in Library. It provides access to EJournals under the scheme of National

Part B

CRITERION I – CURRICULAR ASPECTS

13.1 **– Curriculum Design and Development**

13.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
No Data Entered/Not Applicable !!!			
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13.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction
No Data Entered/Not Applicable !!!				
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13.2 **– Academic Flexibility**

13.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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13.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the University level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MSc	**Botany**	**15/05/2018**
MA	**Public Administration**	**15/05/2018**

13.3 **– Curriculum Enrichment**

13.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
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13.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
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13.4 **– Feedback System**

13.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes

Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

13.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The University's IQAC collects feedback periodically at the end of each semester from stakeholders viz. Students, Parents, Teachers and Alumni on various aspects of the institution such as curriculum, teaching-learning process, location and environment, office, laboratory, library, administration and academics. • The feedback pertaining to curriculum and teaching learning process is placed in the academic council and board of studies and the different areas where improvements are required are discussed in the respective committees. Suggestions and comments provided by the stakeholders are utilized in various ways for the overall development of the institution such as: • Revising the curriculum periodically in order to enhance the employability skill of the students. • Monitoring the mentor-mentee system to regulate the students' attendance. • Encouraging the Late bloomers to equip their skills in various fields. • Strengthening the faculties' and the students' communicative skills • Inculcating soft skills such as interview-skill, business-communication, personality development etc. • For providing a congenial and technologically advanced teaching- learning atmosphere through ICT • Improving the study-materials, course-materials, and enriching the tutorial classes. • Rendering the Transport facilities for students and staff safer and comfortable. • Improving Hostel amenities for the students' health, hygiene and protection. • Providing a better student-friendly environment to the learners. • Improving the infrastructure and equipping the class-rooms with advanced technology like PPT and smart class rooms etc. • Improving the research programs at PG, M.Phil, and Ph.D levels • Constituting Research advisory committees to guide the researchers to undertake research with innovative ideas. • Revising the fee structure, scholarships for learners and incentives for non-teaching staff from time to time based on the requirements • Maintaining good discipline among staff and students • Providing the students and staff with eco-friendly environment • Introducing necessary changes in the academic council, board of studies and other administrative and academic bodies. • Maintaining a hassle-free administration and organization of various out-reach programs.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
No Data Entered/Not Applicable !!!				
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution	Number of students enrolled in the institution	Number of fulltime teachers available in the	Number of fulltime teachers available in the	Number of teachers teaching both UG

	(UG)	(PG)	institution teaching only UG courses	institution teaching only PG courses	and PG courses
2018	88	276	4	62	6

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
No Data Entered/Not Applicable !!!					
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, Teacher Guardian Scheme is implemented in the institute wherein students are divided accordingly and assigned to a faculty member who acts as their mentor for the entire programme duration. Mentor regularly interacts with the students and monitor their academic performance and attendance. Students are counselled by the mentors, class advisors, subject faculties and HOD for improving their academic performance and attendance. Mentors and Class Advisors counsel the students regarding their performance and schedule additional lectures/practical's. At first year level, students academic and personal issues of concern are well looked after by the class advisor/mentors. The critical cases are handled by first year in charges. This way the students realize their responsibilities at the early stage itself. Mentoring system is followed by all departments. The students are given guidance for career, personal, besides academic issues. A special arrangement also, is made available to the students to deal with psychosocial issues arising in cases like single parenting, bread earner in the family etc. The mentors allocated to the same set of students will monitor and counsel till they have passed the course. The meetings of mentorship are conducted every month, in which students meet their mentors for academic and personal issues. The students who have less attendance and who have missed their internal tests are paid special attention from mentors side. Even the students with many issues are asked to call parents for parents- mentor meetings. The mentor is also responsible to provide counselling to the student and provide guidance regarding personal and academic issues. The mentor keeps track on their improvements and counsels them accordingly. The role of the mentor is to nurture the students and guide them for any issues they are coming across. Students with personal/family problems if any, are given counselling and support by a professional counsellor. A large number of students who perceive their higher education are quite focussed, still they may fall short of score in the semester examinations. Such students are given counselling by the mentors and the subject teachers and remedial lectures are conducted. Students are supported and guided both in co-curricular and extracurricular activities . The mentors of the class discusses with each and every student individually and supports them in all the possible ways to enrich their academic performance. The mentors contacts the parents and educates them, if required about their wards performance, and the academic programmes of the University as well as the support system and the monitor system to the student and parents. The mentors always keeps a check on the attendance of the student, the marks/grades obtained in the internals externals examinations, and regarding her candidature in the campus placement and provides remedial coaching.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
769	72	1:10

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
85	55	30	0	52

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
No Data Entered/Not Applicable !!!				
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2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
0	321	0

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.motherteresawomenuniv.ac.in/academic/IQAC%20Syllabus/PG%20IQAC.html

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
No Data Entered/Not Applicable !!!					
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://www.motherteresawomenuniv.ac.in/administration/Student%20Satisfaction%20Survey%202018-2019.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Promotion of Research and Facilities

3.1.1 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award	Awarding agency

National	Dr.S.Sundari	Senior Fellowship	26/02/2018	ICSSR
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3.1.2 – Number of JRFs, SRFs, Post Doctoral Fellows, Research Associates and other fellows in the Institution enrolled during the year

Name of Research fellowship	Duration of the fellowship	Funding Agency
JRF	1460	DST – SERB
JRF	1095	DST SSTP-Project
JRF	1095	DST SSTP-Project
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3.2 – Resource Mobilization for Research

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
View File				

3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Geographical Indication for Kodaikanal Malai Poondu – Awareness programme to the garlic cultivars of Kodaikanal	Biotechnology-IP cell	09/02/2019
Importance of Intellectual Property Rights	IP Cell	02/02/2019
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3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
View File				

3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
View File					

3.4 – Research Publications and Awards

3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
Bio-Technology	2

Commerce	**1**
Computer Science	**1**
English	**1**
Economics	**1**
Historical Studies	**2**
Mathematics	**2**
Physics	**1**
Tamil Studies	**3**
Visual Communication	**1**
Women's Studies	**3**

3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			

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3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
No Data Entered/Not Applicable !!!	

View File

3.4.4 – Patents published/awarded/applied during the year

Patent Details	Patent status	Patent Number	Date of Award
Geographical Indication for Kodaikanal Malaipoondu	**Filed**	**616**	**29/03/2019**
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3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						

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3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						

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3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	**12**	**25**	**4**	**18**
Presented papers	**68**	**51**	**0**	**0**
Resource persons	**23**	**27**	**94**	**8**

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3.5 – Consultancy

3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultan(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
No Data Entered/Not Applicable !!!			

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3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the Consultan(s) department	Title of the programme	Agency seeking / training	Revenue generated (amount in rupees)	Number of trainees
No Data Entered/Not Applicable !!!				

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3.6 – Extension Activities

3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!			

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3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Eye Donation Camp	**Appreciation**	**Lions Club of Sivakasi – Crakercity**	**369**
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3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
No Data Entered/Not Applicable !!!				

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3.7 – Collaborations

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Research Collaboration with Dr.VasantSathe, UGC	Dr.M.Umadevi, V.Poornima Parvathi	UGC-DAE-CSR, Indore	730
Joint Publication Dr.Rajamohan, Assistant Professor, Gandhigram Rural Institute ,Gandhigram	Dr.K.Prabha	DST-SERB	730

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3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
View File					

3.7.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
5.7	5.73

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
No Data Entered/Not Applicable !!!	
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL	Partially	2.0	2009

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total
No Data Entered/Not Applicable !!!			

[View File](#)

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			

[View File](#)

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	252	78	15	0	0	61	156	1	2
Added	46	0	0	0	0	15	15	0	0
Total	298	78	15	0	0	76	171	1	2

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

1 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
SAINT TERESA STUDIO	https://www.motherteresawomenuniv.ac.in/academic/Vis%20Com/Facilities%20for%20e-content.pdf

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
28	2.32	6.65	5.87

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

University has a maintenance section. Periodic maintenance, Preventive and Breakdown works are carried out for effective utilization of Infrastructure. Laboratory • Annual maintenance (AMC) is provided for costly equipments in the laboratories. • Repair and Replacements of electronics, electrical equipments, computers and furniture are done periodically. • Technical Assistants in the

laboratory keep a track of the lab equipment and its day-to-day maintenance. • The wear and tear of the equipment is taken care of by the Heads of the departments. • Power backup is provided to the labs for continuous work. • Cleaning, sweeping and mopping are done regularly by menial staff. • University electrician takes care of any electrical related work. Library • Accession register and separate Accession register for Volume Books, Circulation, Fine, Stock entry for Furniture and equipments are maintained in the library • Journals, News Papers, periodicals, and Magazines are maintained separately. • Stock verification is done once in four years financial code.(General Financial Rule 194), • Gate entry, Missing Books, Outward and Inward (PR), No Dues, Book Binding, E- Journal usage statistics Report, and OPAC are being maintained and verified by the Asst. Librarian. • M.LibIsc.- Students Attendance, Course File Register are maintained by the Head of the Department • Book bindings are done when there is necessity. • Digital services are provided through NKN Lab (Institutional Repository, Shodhganga, TNDL, E-journal through UGC info net consortium). • Documentation work is maintained regularly. Sports Complex • Play Ground and Indoor stadium are used by sports participants and others • Mass gatherings and other sports functions are held here. • Yoga and health centre are used by students and staff for health maintenance. • Sports equipments and play Ground are well maintained with the help of Student Representatives and menial workers. • Separate registers for stock entry and condemned articles are maintained • Stock verification is done once in a year. Computers and Equipments • Maintenance of computers and related equipments is done regularly. • Faculty members update operating system, antivirus, software and hardware. • Technical problems are rectified by the technical staff • Complex technical problems are resolved by the service persons from the concerned company • Power back up is provided to the computer systems. • Wi-Fi, LAN, and internet connections are regularly tested for optimum utiliization. • Website design and development is out sourced. Class Rooms The furniture and black boards are well maintained and if necessary repaired or replaced with new ones. Others • The university has rain water harvest system for constant supply of water • Water tanks are cleaned once in a month. • The University has two hostels to accommodate around 450 students. • Once in three months fumigation is done in the hostels. • Dieticians are invited periodical for checkups of the quality of the food supplied in the hostels. Condemnation List of items for condemnation is prepared and the technical opinion will be obtained from two experts. The maintenance section disposes them through Tender, Auction or Scrap

https://www.motherteresawomenuniv.ac.in/administration/Procedures%20and%20policies%20for%20maintaining%20and%20utilizing%20physical%20facilities.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
No Data Entered/Not Applicable !!!			
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the

institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
No Data Entered/Not Applicable !!!					
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Winner institute of communicative English, Rising star Mobile India PVT Ltd.	9	9	-	0	53
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1
SLET	2
Any Other	1
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Bharath Cultural Fine art Club-14 Competitions	Institutional Level	81

Sports Games	Intercollegiate level	90
Yoga	Institutional level	100

No file uploaded.

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

- University always gives opportunities for proper representation of students in various academic and administrative bodies to develop leadership qualities and social responsibility among the students. • Student Unioncomprising of students from various departments is constituted by nomination every year. • Each department has Student Council which organizes Fresher's-Welcome and Farewell parties, and takes initiatives in celebrating Independence Day, Republic Day, Mother Teresa Birth Anniversary, Gandhi Jeyanthi, Pongal Festival, Teachers Day, and International Women's Day. • They assist the departments in the conduct of such academic activities as seminars, symposia, conferences, workshops and colloquium. • Through Departmental clubs like Ramanujam Club or Literary Club they organize various competitions for inter and intra university students. • All the Women Studies students are the members of WAV (Women Against Violence) club that visits rural school children and trains them in preventing sexual abuses. • They are the active members of Anti-Ragging Cell, Students-Grievance Redress Cell, and Anti-Sexual Abuses Cell and strive for the welfare of their fellow mates. • NSS and Youth Red Cross members involve themselves in organizing blood/eye donation-camp, aforestation programs, Awareness Programs, Clean Bharath Program, and other Social- Outreach Programs etc. • As members of Board of Studies and Board of Examinations they provide suggestions in curriculum designing, framing the syllabus and in the conduct of internal tests, in framing the scheme of evaluation, and passing scheme. • As members of various academic administrative bodies they assist in the maintenance and supervision of the institution • By constituting the University Sports Club they take up the responsibility for conducting sports and games at various levels. • They take part in the maintenance campus grounds, safety and security of people and property on the campus • Participate in the Institution's public affairs like coordinating with the media, the community, the local governing bodies and in lobbying for students admissions • The student-representatives also help in taking the university's mission and vision to the knowledge of public assist in attaining the goals.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of registered Alumni:

311

5.4.3 – Alumni contribution during the year (in Rupees) :
5835400.5

5.4.4 – Meetings/activities organized by Alumni Association :
24.11.2018 - Alumnae meet from 11a.m to 1.30 p.m at Keelakuyilkudi, Madurai. The alumnae meet was conducted on 24.11.2018 which was convened by the Alumnae Coordinator Dr. P.Sembianmadevi. Nearly 83 students with 10 faculty members attended. Office Bearers for the Alumnae has been selected. Students Suggested the following • To invest more on equipment • To conduct more FDP programmes • To enhance Library Digital Initiatives • To Publish more papers and articles and send a copy of it to Alumna office via mail. • To register the Email Ids of alumnae • To invite the Alumna to attend the function and activities conducted by the university Office Bearers for the Alumnae selected on 24.11.2018 1. Dr. Tamil Selvi (Visual Communication)- President 2. Dr. Ganga (Music)- Vice President 3. Dr. Umadevi (Tamil)- General Secretary 4. Miss. Hemalatha (English)- Joint Secretary 5. C. Ramya (Maths)- Co-ordinator- Chennai 6. Miss. Nivetha (PG- Maths)- Coimbatore 7. Miss. Thangarani (Tamil- M.Phil)- Kodaikanal 8. Dr. C. Pandiammal (Tamil)- Madurai

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The University promotes participative and decentralized management. Executive Council of the university meets at least once in every three months, regulates and determine all matters concerning the university in accordance with the Act of the University. 1, The Council consists of Secretary to Government in charge of Education, Secretary to Government in charge of Finance, Secretary to Government, Social Welfare and Law Secretary, three senior professors of the university nominated by the Vice Chancellor on rotation basis, five eminent women educationists and one woman belonging to the SC/ST community nominated by the Pro Chancellor. The Vice Chancellor is the Chairperson of the Executive Council (EC). It controls and administers the properties and funds of the university. It confers degrees, diplomas and other distinctions on eligible persons. Curriculum framed by the Board of Studies of various programs is approved by this Council. In short all the major decisions of the University are taken by the Executive Council. Finance committee of the university consists of Secretary to Government in charge of Finance, Secretary to Government in charge of Education and three members nominated by the Executive Council from among its members of whom one shall be the professor of the university. It would meet twice to examine the accounts and scrutinize proposal for expenditure. Annual accounts of the university is presented to the Finance Committee for consideration and comments and then submitted to the Executive Council for approval. It reviews the financial position of the university from time to time and makes recommendation to the Executive Council on every proposal involving expenditure and investment. 2, All academic matters are decided by the Academic committee members. It consists of all the Head of the Departments, Principals of affiliated colleges, nominated educationalists and EC members. Revised curriculum and new courses have to be approved by AC for implementation. It is open to all the members to give suggestion in the curriculum. The students and Alumni are also given opportunity to present in the BoS and to give suggestions for the revision of the syllabus. All the faculty members are given various responsibilities like Deans, Coordinators for Research Extension Centres and various Cells. They are allowed to carry out various activities showcasing their achievements.

6.1.2 – Does the institution have a Management Information System (MIS)?
Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	**• The University has maintained transparency in admission process from time-to-time for all the courses including M.Phil and Ph.D courses. • Transparency is ensured by declaring and displaying the "Rank List" of candidates on the University website. • The information regarding admissions is displayed on University website well in advance for the benefit of the applicants. • All admission to undergraduate, postgraduate diploma, postgraduate degree programme in Arts and Sciences and certificate courses is given on the basis of the marks obtained by the students in the qualifying examinations. • The details of the programmes, their durations, entry qualification, tuition fee to be paid, syllabus, dates of examination, date of declaration of result etc. are indicated in the prospectus and also posted on the website of the University. • Alumni of the constituent units have been our ambassadors in building the image of the University institutions thereby, attracting students to seek admission to the constituent units of the University. • The admission process has always been transparent and is on the basis of merit. • The admission process for Ph.D programmes in all courses is as per UGC norms. • Policies regarding admissions have not wavered since the inception of the University hence the meritorious students have benefited.**
Curriculum Development	**The University • Provides horizontal and vertical mobility in curriculum with a blend of core courses and electives. • Identification of Course content and curriculum planning for new programmes • organizes Workshops on Curriculum Designing, Planning and Development, framing question papers, syllabus review, feedback analysis etc. • Regular review and updating of curriculum based on feedback and guidelines of statutory bodies. • Novel and contemporary courses are added.**

Teaching and Learning	• ICT enabled teaching • E-Learning' which uses multimedia and internet for the delivery of content via internet, intranet/extranet (LAN/WAN), audio, video, satellite transmission, interactive television and CD ROMs has been adopted. • The E learning contents are effectively delivered through 'Blended Learning' which combines e-learning technology with traditional instructor-led training. • Problem based learning is adopted in few of the courses • Remedial classes for slow learners • Visit to industry and institutes of repute are arranged for students. • Focus group discussion • Horizontal integrated teaching • Interdisciplinary teaching • Regular conduct of workshops, guest lectures, symposia etc. for updating knowledge. • High Order Thinking Skills (HOTS) in learning. • Special Coaching classes are conducted for NET/ SLET exams, Group I, Group IV exams and for banking examinations. • Awareness programmes are conducted to the tribal school students periodically under UNNAT BHART ABHIYAN Scheme by adopting villages	
Examination and Evaluation	• Automation of examination and evaluation work is online by filling of application, examination fees, hall tickets, question papers and declaration of results. • The work of Examination Branch is computerized. This facilitates declaration of results within 15 working days from the last date of examination. • Three external evaluators for Ph.D thesis evaluation. • Evaluation is formative and summative. • Feedback of the outcomes of the formative evaluation is provided to the students to enhance the performance for their summative examination. • Continuous Internal Assessment carries 25 weightage. • Multiple Choice Questions in University examinations have up to 20 to 25 weightage.	
Research and Development	• Recruitment of full time research associates/project assistants/Junior Research Fellows. Procurement of new equipments and augmentation of current infrastructure. · Strengthening of academic research collaborations with various Universities and Industries. · Initiate innovative research projects that are cost effective and have social	

		impact. · Patenting and translating research outcomes into practice and policy. · Continuous cycle of developing and submitting operational research protocols aiming at policy changes and innovations in Biotechnology, Chemistry, Physics and Nanoscience. · Encouraging faculty to undergo online certificate courses on research methodology and professional ethics. · Publication in SCI indexed, Scopus, Web of Science Journals is emphasized. · Faculties are encouraged to get funded projects from various funding agencies. · Financial grants are given to full time research scholars by getting funds from various funding agencies.
Library, ICT and Physical Infrastructure / Instrumentation		•University has digital library of international standard with Wi-Fi facility, broadband facility. • Access to INFLIBNET is provided. • The University has a NKN – National Knowledge Network lab • EZ-PROXY software is used for library automation and enables the faculty to access information from any library elsewhere. • The Institutional repository of the central library is periodically upgraded. • 24 hours library when need arises. • The Digital Library provides large number of on-line journals, e-journals, ebooks, and on-line bibliography. • New and upgraded equipments / instruments are purchased for teaching and research activities. • The university library is a member of UGC-INFLIBNET-INFONET E-journal consortium • The university provides Science and Arts online journals by 5 URL sources • All the library operations are computerized • Regular addition of latest books and journals.
Human Resource Management		• Managing the implementation and integration of technology through improved staffing, training and communication with employees. • Faculty recruitment is done as per UGC guidelines. • Faculty are provided with study leave for higher education and deputation for attending workshops and conferences. • Transparent System of Working. • Teaching and non teaching faculty are selected through merit. • Regular orientation programmes are arranged for teaching and non teaching staff. • Faculty are assessed through

	feedbacks and annually obtaining performance appraisal. • Applying new approaches to work process design, succession planning, career development and inter-institutional mobility. • Admirable rate of retention of faculty for all programs speaks for excellent human resource management of the University.
Industry Interaction / Collaboration	• Industry Interaction is integrated for all courses • Field visits, industrial visits at state, national and international levels • Collaboration with industries and other noted institutions to organize seminars, workshops and value added courses • MoUs are signed for placement and training

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	• The Vision and Mission Statement is uploaded on the institutional website. • Further development strategies are finalised. • Staff are trained to use the E-governance tools in handling of files and dissemination of data • The Governing Body Meeting Minutes and Resolutions by Circulation are emailed to members in addition to circulation of hard copies.
Administration	• The University authorities can exercise full supervision of all service modules in the office through software. • The Vice Chancellor liaises with Governing Body members as well as the teaching and non-teaching staff through email. • All important administrative information including notices is regularly published on the website. • The college is connected through high-speed internet of bandwidth 1GBPS. • Fully automated, wireless office with 24x7 internet facility. • Biometric attendance for all staff members. • Preparations for e-pension are being undertaken
Finance and Accounts	• The accounts of the institution are maintained through the Automation software. • Most financial transactions of the government and other organizations are through the PFMS software. • Account books are monitored at regular intervals. • Fee collection and salary accounts are maintained online and are audited regularly

Student Admission and Support	• Admission through online and offline mode. • ICT enabled classrooms • 1 virtual classroom with video conferencing facility. • Students are encouraged to enrol themselves in MOOC's courses in Swayam and NPTEL. • Video and Audio lectures • Scholarship for eligible candidates
Examination	• The forms for the University examinations are now filled online and the details need to be submitted in both hard and soft copy. • Consolidation of all marks for different scripts, merging them with marks of continuous assessment and calculation of grades was done through a software driven mode. • The method of examination under CBCS is introduced since 2003

6.3 – Faculty Empowerment Strategies

 6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
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 6.3.2 – Number of professional development / administrative training programmes organized by the University for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
View File						

 6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				
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 6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time

| 0 | 15 | 2 | 8 |

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Transportation Facility Festival advance Family benefit scheme Group insurance scheme Winter Allowance	Transport facility. 2. Concession in the timings for the disabled. 3. Uniform and washing allowances for drivers. 4. Festival advance 5. Family benefit scheme 6. Group insurance Scheme 7. Facility to obtain Personal loan through cooperative bank 8.Warm Cloth Advance	Nominal fees structure for all courses 2. Government free hostel for economically poor students. 3. D.A for sports participation. 4. Getting sponsorship and paying the fees for economically poor students. 5. Special provision for writing separate Internal and External Examinations for the students who are in sports events.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal Audit: Concurrent audit section of local fund audit, state government is functioning in the university campus. Every year the statements of annual accounts are prepared and submitted to Local Fund Audit before 30th June. The Local Fund Audit scrutinizes the annual accounts based on the vouchers, registers and records and issue audit report with approval of the Director of Local Fund, Chennai. The local fund audit report is submitted at the Finance Committee / Executive Committee meeting. Local fund audit also reviews the project grants and issue the utilization certificate and the same is sent to the funding agency. Most of the objections are settled by a joint sitting with the Regional Joint Director of Local Funds. External audit: Once in two years Accountant General (AG) Audit of the Central Government will review the audit done by the Local Fund auditor and also all the projects and building grants and issue report. Income tax returns is filed by a Chartered Accountant.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
[View File](#)		

6.4.3 – Total corpus fund generated

457437

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Experts from other Universities	Yes	Committee nominated by the VC

Administrative	Yes	Local Fund Auditor	Yes	Committee nominated by the VC

6.5.2 – What efforts are made by the University to promote autonomy in the affiliated/constituent colleges? (if applicable)

• Provisions of autonomy available in the university statutes have been explained to the principals of the afflicted colleges which are under permanent affiliation. • The principals were notified about reputed autonomous colleges in order to understand the processes involved in autonomy. • The provisions of UGC have also been highlighted to the faculty members working in these colleges to get confidence. • Additional seats requirements are also considered as per procedures. • Starting of new programs in the colleges is considered after inspecting the facilities in the college.

6.5.3 – Activities and support from the Parent – Teacher Association (at least three)

• Parent – teacher meetings are conducted annually. • The grievances are immediately addressed. • The suggestions are incorporated

6.5.4 – Development programmes for support staff (at least three)

• Permission to do higher education • Timely promotions • Deputed to attend meetings

6.5.5 – Post Accreditation initiative(s) (mention at least three)

• New two storied spacious Library with research cubicles, journal and E-journal sections, well equipped reading hall is constructed. • Four new buses are operated for the benefit of the local students. • Indoor stadium is constructed. Class rooms and Laboratories are newly constructed.

6.5.6 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	
d)NBA or any other quality audit	

6.5.7 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Gender Equality Programme For Adolescent Girls	13/06/2018	13/06/2018	82	0

National Conference on "Tribal Women Empowerment via Emerging Technologies: Issues and Challenges"	23/07/2019	23/07/2019	175	0
ICSSR Sponsored Two Day Workshop On Self Protecting Techniques For Adolescent Girls From Sexual Abuse	23/01/2019	24/01/2019	210	0
Awareness Programme on Women Health and Mental Hygiene programme for Adolescent Girls	20/03/2019	20/03/2019	200	0
Awareness Programme on Rural Women and Higher Education	28/03/2019	28/03/2019	280	0
Sexual Harassment and consequences for Adolescent Girls	04/04/2019	04/04/2019	320	0
"Status of Women Through Literature" Special Lecturer by Dr.Guruvammal, Rtd Professor , Gandhigram Rural University, Gandhigram	08/03/2019	08/03/2019	121	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
6 kv

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	1
Ramp/Rails	Yes	1

Rest Rooms	Yes	1
Scribes for examination	Yes	3
Special skill development for differently abled students	Yes	145

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
[View File](#)							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Mother Teresa Women's University Code of conduct Handbook	15/05/2018	The code of Ethics of the University is included in the STATUTES as 1. Code of Professional Ethics For University and College Teachers (Appendix IV, Pg. No.190-195) 2. Code of Conduct And Discipline For Avoidance of Sexual Harassment And Maintenance of Equality of Opportunity (Appendix V, Pg. No.196-199) 3. As an Amendment to incorporate the State Govt. Conduct rules, wherever there is no corresponding rule in the statutes. (Appendix V, Pg. No.196-199)) The book of the statutes is maintained in the Library and published in the University website.https://www.motherteresawomenuniv.ac.in/The_university/statutes20corrected.pdf. The faculty are instructed regarding the same at the time of appointment. Further they are displayed in the Administrative and Academic blocks and insisted in meetings and

faculty orientation programmes organized by the University. A grievance redressal cell and sexual harassment prevention cell are constituted and functional in the University. Students are advised regarding the code of conduct rules of the University, during the students induction programme. The faculty and students abide by the conduct rules and help in smooth functioning of the University.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
One day Seminar on "Professional Values and Ethics" organised by Department of English"	29/08/2018	29/08/2018	150
Blood Donation Camp	27/07/2018	27/07/2018	463
HIV/ TB/ AIDS awareness program	12/10/2018	12/10/2018	213
Blood donation Camp	21/02/2019	21/02/2019	343
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

•Alternative energy resources: Solar energy panels are installed in the Hostel. Conventional light sources are replaced by LED bulbs. • Public transport system. University provides bus facility for the staff and students. The roads in the campus are pedestrian friendly. Vehicle pooling is practiced by staff members. • Plastic Free campus: The campus is strictly a plastic free campus. Awareness programmes are being conducted each year by the Chemistry and Biotechnology Departments and the NSC and YRC units for avoiding of plastic materials in the campus. Periodical cleaning of the campus to check and eliminate plastics are being carried out. • Minimizing paper usage: The University and the Departments use e-circulars wherever necessary. • Tree Planting A total of 50 tree saplings were planted in the campus by Green Cell and Environmental Conservation cell

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice 1 Title of the practice: "Yoga for health" -Campus and community yoga programme practiced regularly within the campus and given to local community people especially women. Objective of the practice: 1. To create awareness about the health benefits of Yoga among the staff and students 2. To teach various yogasanas to staff and students to ensure the physical and mental well being 3. To practice simple yogasanas daily in the campus to create a

stress free and conducive work environment 4. To create awareness about the health benefits of Yoga among local community people 5. To teach simple Yogasanas to local people and make them practice regularly. The Context Yoga is an unique art and science of healthy living which connects body, breath and mind. The honourable Prime Minister, Government of India has emphasized all educational institutions to practice Yoga, owing to the multitude of health benefits. The benefits of Yoga are emphasized and highlighted in the National Health Portal of India as "Yoga is the most perfect health and wellness module as it is comprehensive and holistic in nature. Yogic principles help to strengthen and develop positive health enabling us to withstand stress better. This Yogic "health insurance" has achieved by normalizing the perception of stress, optimizing the reaction to it and by releasing the pent-up stress effectively through the practice of various Yogic practices. Yoga is a holistic and integral science of life dealing with physical, mental, emotional and spiritual health of an individual and society". In lieu of such uniqueness and importance of Yoga, it was planned to practice Yoga regularly by the staff and the students. It was also planned to extend this practice to the local people as a service. The Practice 1. The Staff and students practice yoga daily for 5 minutes, in the morning before class. 2. The various yogasanas are taught by the Assistant Director of Physical Education, a trained yoga teacher. 3. Yoga programmes are given periodically to the local people of Kodaikanal. Evidence of Success: 1. A stress free work environment has been created. 2. Concentration considerably increased. 3. The beneficiaries have given a positive feedback of leading a stress free living and requested to continue the practice. Problems encountered and resources required There is a difficulty in bringing local people to learn and practice yoga . A dedicated spacious yoga hall is required. Best Practice : 2 Title of the practice: "Knowledge pool" – Media rich repository of video lectures by academic staff Objectives of the practice 1. To motivate and encourage faculty to create video lectures in topics of their expertise. 2. To create a repository of video lectures by the university staff which can be used for the students and also uploaded to NPTEL and MOOC courses in future The Context A rich source of knowledge is available with the faculty of the University, which can be created as a repository. The video lectures will be provided to the students for their reference anytime. They can be used as a self –learning module by the students in the absence of the teacher. The details of the lectures will be available on the University website. Upon request to the librarian, the video lectures will be shared with the affiliated colleges and other educational institutions. The best video lectures will be encouraged to be uploaded for NPTEL and MOOC courses. The Practice 1. Each faculty of the University creates a minimum of three video lectures, a copy of which will be handed over to the IQAC and Library. 2. All the video lectures are collected and maintained as a repository. 3. The video lectures are provided to the students. Evidence of Success: Students learn with enthusiasm with better understanding through visual treat. Problems encountered and resources required The video lectures are recorded with minimum facilities.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
https://www.motherteresawomenuniv.ac.in/administration/Best%20Practice%202018-2019.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The sainted Mother Teresa, the pride of India, in whose name the University is established, led a life of service to the society. Dr.Radhakrishnan, the great teacher and leader of our nation, defines education as the foremost instrument

for social, economic and cultural change. Taking its inspiration from these two great souls of India, Mother Teresa Women's University is committed to uplift women through education. Department of Biotechnology, in association with Tamil Nadu State Council of Science and Technology, has obtained Geographical Index tag for the Kodaikanal Hill Garlic (Kodaikanal MalaiPoondu) a unique native species with extraordinary medicinal value. By obtaining a GI tag for the Kodaikanal MalaiPoondu, the University has not only assisted in the protection and conservation of this unique native variety, but has also helped the farmers from about ten villages of Kodaikanal increase their average profit margins by a significant measure and ensured the development of sustainable growth models in their businesses. Periodic yoga classes are conducted by the Physical Education Wing of the University, to promote holistic development and physical fitness to those who may not otherwise enjoy access to such opportunities. Mother Teresa Women's University contributions to the community greatly appreciated by the local residents for its emphasis on social responsibility, and the quality and commitment with which such services are rendered.

Provide the weblink of the institution
https://www.motherteresawomenuniv.ac.in/administration/Institutional%20Distinctiveness%202018-2019.pdf

8.Future Plans of Actions for Next Academic Year

• The faculties of the Department will have more international research collaborations and MoU's. • Getting more number of funded projects from funding agencies. • Conducting more number of international Seminars. • Arranging free-coaching classes for CSIR-NET, GATE and other competitive exams • Designing multimedia packages, Web-Based courses and materials for use in Language Lab. • Undertaking collaborative efforts with other Language Centers in India and Abroad. • Augmenting Department infrastructural facilities. • Promoting research in emerging areas of ELT, online Media and Blended Learning. • Enhancing students admission from other states and Countries.