



**MOTHER TERESA WOMEN'S UNIVERSITY**  
(A State University)  
KODAIKANAL

**DIRECTORATE OF DISTANCE EDUCATION**



**PROSPECTUS**

## **About the University**

Mother Teresa Women's University is situated in Kodaikanal, a hill station set at the edge of Mountain Lake, tucked away in the Palani Hills of South India. Kodaikanal has an ideal climate. People resort to this station lured by its exquisite scenic beauty and pleasant weather. Kodaikanal is accessible by road from Batlagundu and Palani. Its nearest Railway Station is Kodai Road and nearest Air Ports is Madurai.

Mother Teresa Women's University earns a distinctive place in the Higher Educational system as the only University exclusively devoted to women's issues. The university was established in 1984, by the enactment of Tamil Nadu Act, 15. As enunciated in the Act, it is given the responsibility of monitoring, offering consultancy services and research in the area of Women's Studies. The renowned late Chief Minister of Tamil Nadu Dr.M.G. Ramachandran envisaged the University to grow in the long run as an Institute of International standing, facilitation staff exchanges, guest lecturing and collaborating researches with other Universities of India and abroad in the area of women's studies.

The very naming after Mother Teresa lays special emphasis on the University's commitment to the welfare of the rural women folk, destitute women and women in impoverished state besides furthering the advancement of learning and prosecution of research in Women Studies.

## **Directorate of Distance Education**

The Directorate of Distance Education, Mother Teresa Women's University was started in 1988 at Kodaikanal. Its mission is to empower women through education, especially women who for some reason are deprived of studying through the regular mode. The Directorate of Distance Education seeks to break the boundaries which block women from pursuing higher education by taking education to the homes of women who cannot go to regular college. Our goal is higher education for every woman who aspires for it. We aim to extend not only equal but equitable opportunities of education to women who desire the privilege of higher education to be pursued at their own place and time, simultaneously with the demand of a job or domestic commitments. The Directorate of Distance Education is a boon to career women who aspire to

enhance their personal and professional competence and to home bound women who wish to profitably use their time and resources to satisfy their deferred academic aspirations and also to the rural girls who have no access to the mainline educational system. The Directorate of Distance Education now functions from Kodaikanal and also has its own Research and Extension Centres at Madurai, Chennai and Coimbatore and many study centres in major cities to reach out to more women and to offer more academic support to them. Keeping in mind the changing needs of our society the Directorate of Distance Education offers courses to equip women to enter into new areas in the world of Management, Business Administration, Information Technology in addition to offering add-on programmes in traditional disciplines. It has also extended its frontiers by offering Diploma and Certificate courses to those women who work at the grass root level in NGO management, Self Help Groups, Community Health Workers, Women Leaders in Political and Civic Administration. Thus the Directorate of Distance Education is committed to provide access to affordable, supportive and flexible but quality education to all women seekers of knowledge from all walks of life.

### **Objectives of Directorate of Distance Education**

The objectives of Directorate of Distance Education has formulated for itself for:

1. Fulfilling educational gender gap
2. Provision of equal educational opportunity
3. Expansion of higher education for women
4. Lifelong and need based education
5. Provision of opportunity for Higher Education to all sects of women
6. Moulding the candidates for gainful employment
7. Special focus on profitable self employment
8. Individual personality development

### **Salient Features:**

- Students friendly fees
- Opportunity to all eligible women
- Programmes designed to meet social and career needs Parallel and Add on courses
- Regular programmes in selected Off-Campus centres

## POST GRADUATE DEGREE COURSES

1. Course : M.A. Tamil  
Duration : 2 Years  
Eligibility : Any Degree

S.No	SUBJECT
<b>I Year</b>	
1.	இக்கால இலக்கியம்
2.	இலக்கணமும் மொழியியலும் - எழுத்து
3.	இடைக்கால இலக்கியம்
4.	தொல்காப்பியம் - பொருளதிகாரம் முதல் ஐந்து அதிகாரங்கள்
5.	தமிழ் மொழி வலராறும் - ஒப்பிலக்கணமும்
<b>II Year</b>	
6.	சங்க இலக்கியமும் அற இலக்கியமும்
7.	இலக்கணமும் மொழியியலும் தொல்காப்பியம் சொல்லதிகாரம் - சேனாவரையர் உரை
8.	பெண்ணியமும் தமிழ் இலக்கியமும்
9.	தொல்காப்பியம் - பொருளதிகாரம் 1. மெய்பாட்டியல் 2. உவடையியல் 3. செய்யுளியல் 4. மரபியல்
10	இலக்கிய திறனாய்வியல்

**2. Course : M.A., English**  
Duration : 2 Years  
Eligibility : Any Degree

<b>S.No</b>	<b>SUBJECT</b>
<b>I Year</b>	
1.	Linguistics
2.	Modern English Structure and Principles of Writing
3.	Women's Studies in Relation to Literature
4.	William Shakespeare
5.	American Literature
<b>II Year</b>	
6.	English Literature – Twentieth Century
7.	Literary Criticism
8.	Translation
9.	Mass Communication
10	English for Business Communication

**3. Course : M.A., History**  
Duration : 2 Years  
Eligibility : Any Degree

<b>S.No</b>	<b>SUBJECT</b>
<b>I Year</b>	
1.	History of Tamil Nadu upto 1565 A.D
2.	Feminism and Women's movement's in 19 <sup>th</sup> and 20 <sup>th</sup> centuries
3.	Constitutional Development and Freedom Movement in India 1773-1950
4.	Geographical Features and Cultural Heritage of India
5.	Archaeology – Principles and Methods
<b>II Year</b>	
6.	History of Tamil Nadu from 1565 A.D to 1987 A.D
7.	Diplomatic History of India 1947-2004
8.	Historiography and Historical Methods
9.	Main Events in World History
10	Tourism Development

**4. Course** : **M.A., Women's Studies**  
Duration : 2 Years  
Eligibility : Any Degree

<b>S.No</b>	<b>SUBJECT</b>
<b>I Year</b>	
1.	Women's Studies – Origin and Growth
2.	Feminism and Women's Movement
3.	Women in Development Process
4.	Women and Empowerment
5.	Feminist Research Methodology
<b>II Year</b>	
6.	Legal Issues related to Women
7.	Women and Entrepreneurship
8.	Women and Environment
9.	Women and Mass Media
10.	Women Leadership and Management

- 5. Course : M.Com.**  
 Duration : 2 Years  
 Eligibility : B.Com., B.A., Corporate Secretary ship, B.B.A., B.B.M., B.A., (Corporation)B.A., (Industrial Organization), B.Sc., (Mathamatics with Accountancy and Costing or Banking as allied / Ancillary subjects) and B.Sc.,(Computer Science) or any other Degree with Accounting / Costing as Allied/ Ancillary subjects.  
 Medium : English Only

<b>S.No</b>	<b>SUBJECT</b>
<b>I Year</b>	
1.	Corporate Accounting
2.	Cost and Management Accounting
3.	Financial Management
4.	Business Research Methods
5.	Business Tax and Assessment and Planning
<b>II Year</b>	
6.	Investment Analysis and Portfolio Management
7.	E-Commerce
8.	Financial Markets and Services
9.	Indirect Taxation
10	Project



**6. Course : M.B.A**  
 Duration : 2 Years  
 Eligibility : Any Degree

S.No	SUBJECT
<b>I Year</b>	
1.	Principles of Management
2.	Organisational Behaviour
3.	Managerial Economics
4.	Financial and Management Accounting
5.	Management Information System
6.	Production and Operations Management
7.	Financial Management
8.	Human Resource Management
9.	Marketing Management
10	Business Environment and Law
<b>II Year</b>	
11.	Business Research Methods
12.	Operations Research
13.	International Business
14	Project Management
15	Entrepreneurship
16.	Strategic Management
	17 to 20 Electives ( Any one Group)
17.	Group A: Finance
	Investment Management
	International Management
	International Finance
18.	Group B: Marketing
	Retail Management

	Supply Chain Management
	Marketing Research and Consumer Behaviour
19.	Group C: Human Resource Management
	Human Resource Development
	Industrial Relations and Labour Legislations
	Organisational Culture and Development
20.	Group: D Systems Management
	Enterprise Resource Planning
	Relational database Management Systems (RDBMS)
	Internet and Web Applications
21.	Major Project

7. **Course** : **M.C.A.,**  
**Duration** : **3 Years**  
**Eligibility** : **Any Degree with Mathematics**

<b>S.No</b>	<b>SUBJECT</b>
<b>I Year</b>	
1.	Programming in C
2.	Digital Principles & Computer Organization
3.	Data Structure & Computer Algorithms
4.	Programming in C++
5.	Numerical Methods
6.	Operating Systems
7.	Elective 1 : Management Information System
8.	Elective 2 : Mobile Computing
9.	Lab 1 : Programming in C Lab
	Lab 2 : Programming in C++ Lab
<b>II Year</b>	
10	RDBMS
11	Accountancy and Financial Management
12	Computer Methods
13	Programming in JAVA
14	Micro Processor and its applications
15	Data Mining and Data Image Processing
16	Elective 3 : Digital image processing
17	Elective 4: Software Project Management
18	Lab 1 : Programming in Java Lab
19	Lab 2 : Programming in RDBMS Lab

<b>III Year</b>	
20	Web Technology
21	Software Engineering
22	Computer Graphics
23.	Elective 5 : Decision Support Systems
24.	Lab 1 : Web Technology Lab
25.	Major Project
<b>List of Electives</b>	
1.	Discrete Mathematics
2.	Management Information Systems
3.	System Software and Compiler Design
4.	Resource Management Techniques
5.	Mobile Computing
6.	Design and Analysis of algorithm
7.	Cryptography and Networks Security
8.	Neural Network
9.	Digital Image Processing
10.	Parallel Processing
11.	Grid and cloud Computing
12.	Embedded Systems
13.	Multimedia Technologies
14.	Software Project Management
15.	Theory of Computation
16.	Decision Support Systems

**8. Course** : **M.Sc., Computer Science**  
Duration : 2 Years  
Eligibility : B.C.A/B.Sc.Computer Science/I.T.,

<b>S.No</b>	<b>SUBJECT</b>
<b>I Year</b>	
1.	Mathematical Foundation of Computer Science
2.	Advanced Programming in JAVA
3.	Computer Networks
4.	Data Structures and Computer Algorithm
5.	Relational Database Management Systems
6.	Web Technology
7.	Operating System
8.	Dot Net Programming
9.	Advanced JAVA Lab
10	Dot Net Lab
<b>II Year</b>	
11.	Data Mining
12.	Digital Image Processing
13.	Cryptography and Networks Security
14.	Complier Design
15.	Grid and cloud Computing
16.	Software Project Management
17.	Mobile Computing
18.	Project

**9. Course** : **M.Sc., Mathematics**  
Duration : 2 Years  
Eligibility : Any Degree

<b>S.No</b>	<b>SUBJECT</b>
<b>I Year</b>	
1.	Algebra
2.	Topology and Functional Analysis
3.	Graph Theory and its Applications
4.	Complex Analysis
5.	Differential Equations
<b>II Year</b>	
6.	Mathematical Statistics
7.	Number Theory and Its Applications
8.	Operations Research
9.	Computer Oriented Numerical Methods
10	Optional 1 : Web Designing with HTML
11.	Optional 2 : Fuzzy sets and Their Applications

## UNDER GRADUATE DEGREE COURSES

1. **Course** : **B.A. Tamil**  
Duration : 3 Years  
Eligibility : 12<sup>th</sup> Standard Pass

S.No	SUBJECT
<b>I Year</b>	
1.	Part – I Tamil
2.	Part – II English
3.	இக்கால இலக்கியம்
4.	தமிழக வரலாறும் பண்பாடும்
5.	இலக்கணம் - 1 எழுத்து, நன்னூல் காண்டிகை உரை
<b>II Year</b>	
6.	Part – I Tamil
7.	Part – II English
8.	பக்தி இலக்கியமும் சிற்றிலக்கியமும்
9.	காப்பிய இலக்கியம்
10.	நன்னூல், சொல், காண்டிகை உரை
<b>III Year</b>	
11.	சங்க இலக்கியமும், அற இலக்கியமும்
12.	நாட்டுப்புறவியல்
13.	இலக்கணம் - யாப்பு அணி
14.	பொருள் இலக்கணம்
15.	தகவல் தொடர்பியல்

**2. Course : B.A. English**  
Duration : 3 Years  
Eligibility : 12<sup>th</sup> Standard Pass

<b>S.No</b>	<b>SUBJECT</b>
<b>I Year</b>	
1.	Part – I Tamil
2.	Part – II English
3.	British Literature
4.	History of English Literature
5.	Journalism
<b>II Year</b>	
6.	Part – I Tamil
7.	Part – II English
8.	William Shakespeare
9.	American Literature
10.	Literary Forms and Literary Criticism
<b>III Year</b>	
11.	English for Practical Purposes
12.	20 <sup>th</sup> Century Literature
13.	English Language Teaching
14.	Women's Writing
15.	Common Wealth Literature



**3. Course : B.A. History**  
Duration : 3 Years  
Eligibility : 12<sup>th</sup> Standard Pass

<b>S.No</b>	<b>SUBJECT</b>
<b>I Year</b>	
1.	Part – I Tamil
2.	Part – II English
3.	History of India up to 1206 A.D
4.	Socio-Cultural History of Tamil Nadu up to 1650 A.D
5.	Tourism
<b>II Year</b>	
6.	Part – I Tamil
7.	Part – II English
8.	History of India from 1206 – 1858 A.D
9.	Socio – Cultural History of Tamil Nadu 1650- 1947 AD
10	Modern Governments
<b>III Year</b>	
11.	International Relations 1914 – 1945 AD
12.	History of India from 1858 – 1947 AD
13.	History of Science and Technology
14.	Principles and Methods of Archeology
15.	Environmental Studies

- 4. Course : B.A. Music**  
Duration : 3 Years  
Eligibility : 12<sup>th</sup> Standard Pass

<b>S.No</b>	<b>SUBJECT</b>
<b>I Year</b>	
1.	Part – I Tamil
2.	Part – II English
3.	Theory of Music
4.	History of Music
5.	Practical
<b>II Year</b>	
6.	Part – I Tamil
7.	Part – II English
8.	Theory of Music
9.	History of Music
10.	Practical
11.	Practical
<b>III Year</b>	
12.	Theory of Music
13.	History of Music
14.	Practical
15.	Practical

**5. Course : B.Com**  
Duration : 3 Years  
Eligibility : 12<sup>th</sup> Standard Pass

<b>S.No</b>	<b>SUBJECT</b>
<b>I Year</b>	
1.	Part – I Tamil
2.	Part – II English
3.	Financial Accounting I
4.	Marketing
5.	Business Communication
<b>II Year</b>	
6.	Part – I Tamil
7.	Part – II English
8.	Financial Accounting II
9.	Modern Banking
10.	Business Statistics
11.	Partnership Accounting
12.	Cost Accounting
13.	Management Accounting
<b>III Year</b>	
14.	Financial Accounting III
15.	Income Tax Law and Practice I
16.	Auditing
17.	Corporate Accounting

**6. Course : B. B.A.**  
Duration : 3 Years  
Eligibility : 12<sup>th</sup> Standard Pass

<b>S.No</b>	<b>SUBJECT</b>
<b>I Year</b>	
1.	Part – I Tamil
2.	Part – II English
3.	Principles of Managements
4.	Managerial Economics
5.	Business Communication
<b>II Year</b>	
6.	Part – I Tamil
7.	Part – II English
8.	Business Environment
9.	Financial Accounting
10	Business Law
<b>III Year</b>	
11.	Production Management
12.	Financial Management
13.	Human Resource Management
14.	Elements of Marketing
15.	Management Accounting

7. **Course** : **B.C.A**  
**Duration** : 3 Years  
**Eligibility** : 12<sup>th</sup> Standard Pass

<b>S.No</b>	<b>SUBJECT</b>
<b>I Year</b>	
1.	Part – I Tamil
2.	Part – II English
3.	Programming in C
4.	Digital Computer Fundamentals
5.	Communication Technology
6.	Programming in C++
7.	Programming in C & C++ Lab
8.	Business Automation Lab
<b>II Year</b>	
9.	Part – I Tamil
10.	Part – II English
11.	Relational Data Base Management System
12.	Computer Organization
13.	Operating Systems
14.	Operation Research
15.	RDBMS with Oracle Lab
16.	DTP Lab
<b>III Year</b>	
17.	Programming in JAVA
18.	System Software
19.	Data Structures and Algorithms
20.	Computer Networks
21.	Software Engineering
22.	Computer Graphics
23.	Programming in JAVA Lab
24.	Computer Graphics Lab

## POST GRADUATE DIPLOMA COURSES

1. **Course** : **P.G.DIPLOMA IN COMPUTER APPLICATIONS**  
**Duration** : 1 Year  
**Eligibility** : Any Degree

<b>S.No</b>	<b>SUBJECT</b>
1	Fundamentals of Computers
2	PC software for windows
3	Programming in C
4	Operating System Basics
5	Data Base Management Systems
6.	Internet and its applications
7	PC software for Windows Lab
8.	Programming in C Lab
9.	Web Designing using HTML-Lab
10.	Tally Lab

## DIPLOMA COURSES

- 1. Course : DIPLOMA IN FASHION DESIGNING**  
Duration : 1 Year  
Eligibility : 10<sup>th</sup> pass

<b>S.No</b>	<b>SUBJECT</b>
1	Introduction to Fashion
2	Basic Pattern Making& Grading
3	Business English
4	Life Coping Skills
5.	Sketching and Model Drawing Laboratory
6.	Fundamentals of Apparel Designing
7.	Computer Application Laboratory
8.	Pattern Making Laboratory
9.	Quality Assurance in Apparel Industry
10.	Apparel Merchandising and Making
11.	Fashion Retail Management
12.	Garment Construction
13.	Design Creation & Portfolio Laboratory
14.	Garment Construction Laboratory
15.	Textile and Apparel Testing Laboratory
16.	Computer Aided Pattern Making & Marker Planning Laboratory.

## **CERTIFICATE COURSES**

- 1. Course : Tamil Pandit Training Certificate**  
Duration : 6 Months  
Eligibility : 10<sup>th</sup>, +12<sup>th</sup>, + B.Litt., Pass
- 2. Course : Certificate in Speed and Smart Arithmetic**  
Duration : 6 Months  
Eligibility : 10<sup>th</sup> Pass
- 3. Course : Certificate in English Communication**  
Duration : 6 Months  
Eligibility : 10<sup>th</sup> Pass
- 4. Course : Certificate in Library and Information System (CLIS)**  
Duration : 6 Months  
Eligibility : 10<sup>th</sup> Pass
- 5. Course : Certificate in Export Management**  
Duration : 6 Months  
Eligibility : 10<sup>th</sup> Pass
- 6. Course : Certificate in Media Presentation Course**  
Duration : 6 Months  
Eligibility : 10<sup>th</sup> Pass



## **ADMISSION PROCEDURE AND APPLICATION FORM**

The Directorate of Distance Education is a boon to career women who aspire to enhance their personal and professional competence and to home bound women who wish to profitably use their time and resources to satisfy their deferred academic aspirations and also to the rural girls who have no access to the mainline educational system. The Directorate of Distance Education now functions from Kodaikanal and also has its own Research and Extension Centres at Madurai, Chennai and Coimbatore and many study centres in major cities to reach out to more women and to offer more academic support to them. Candidates seeking admission to DDE, Mother Teresa Women's University can approach the DDE, Kodaikanal or any one of its Study Centre for obtaining the admission to the courses .Prospectus and Application Form can be obtained in person from the DDE , Kodaikanal or any of the study centers on payment of the cost of application or may be downloaded and the filled in application form may be submitted to the Director, Directorate of Distance Education, Kodaikanal or Co-ordinator of the chosen Mother Teresa Women's University Study Centre in person or in post along with the application fees.

On clearing admission process, provisional admission to the programme will be provided subject to confirmation by the Director, DDE, Mother Teresa Women's University. The Director, Directorate of Distance Education, Mother Teresa Women's University is authorized to confirm the admissions on scrutinizing the application for completeness and correctness on the following before issuing Identity Cards.

Registration cannot be claimed as a matter of right and the Directorate reserves all rights to admission. Registration will be made for only such courses as notified in the prospectus and the university has the right to cancel any programme if there is no sufficient number of students in the course.

### **Instructions for submission of Application**

Candidates should follow the instructions carefully before filling in the application forms.

- Application should be filled in by the candidate only in English.
- The Date of Birth should coincide with the Date of Birth in the 10<sup>th</sup> / +2 Examination Certificate

- Name and spelling should be the same as in 10<sup>th</sup> / +2 examination certificate.
- Course opted should be clearly specified in the allotted space.
- The furnished information should be true and correct.
- Application forms duly filled in should be submitted with all the required enclosures.
- The submitted enclosures has to be noted in the enclosures list.

**Mode of Payment:**

The DDE, Mother Teresa Women's University will accept DEMAND DRAFT obtained from State Bank of India / Canara Bank / Indian Bank drawn in favour of the "The Registrar, Mother Teresa Women's University" payable at Kodaikanal or ONLINE payment paid through SBI collect. NO FEE SHALL BE ACCEPTED IN THE FORM OF MONEY-ORDERS / CASH OR BY CHEQUES.

**General Instructions to the candidates**

- Contact details such as address for communication, e-mail id, phone number / mobile no. is required as a mandatory information so as to enable the office to sent the academic information.
- The candidates are instructed to intimate the change of address if at all happens during the study period.
- Change of course will not be permitted in the middle of the course of study.
- Any fees paid by the candidates shall neither be refunded nor adjusted towards any fees.
- Admission cannot be claimed as a matter of right.
- Incomplete applications will be rejected.
- A self addressed envelope with required stamp must be enclosed for any correspondence / inquiry sent to "The Directorate of Distance Education".
- Candidates of DDE who have enrolled should keep a watch for important communications such as PCP, date of payment of fees, examination fees, exam schedule, hall tickets, results, convocations, etc., which will be notified through post / will be placed in the Mother Teresa Women's University website.

## **Study Materials**

Though the study materials are provided to the candidates through study centres they are instructed to equip themselves better with the help of References text books that are mentioned in the syllabus which will be given to the candidates after admission.

## **Examinations**

Examination application forms will be sent to the candidates through post. The examination fee has to be paid in the form of a Demand Draft or Online payment through SBI Collect and the same has to be enclosed along with the application form.

## **Declaration of results of examination**

The performance of the students in examinations will be declared in the website and a statement of marks will be issued to the concerned candidate through Post/Study centres.

## **Revaluation**

Candidates who wish to apply for revaluation can apply for the same by filling the revaluation form with prescribed fee and the revaluation form can be sent to the Controller of Examination, Mother Teresa Women's University, Kodaikanal.

## **Completion of Course**

The candidates have to complete the course (including theory / practical / project / dissertation) within 5 years from the year of completion of period of study, failing which their registration will stand automatically cancelled and they have to register a fresh application if they want to continue the course with the prescribed fee.

## **Renewal of Registration**

The students who have failed to pay the course fee in the respective year (in time as specified by the University) are permitted to renew their registration by paying specified course fee along with a penalty of prescribed fee.

### **Course Completion Certificate**

Candidates who have completed the course and who have no dues will be issued with Course Completion Certificate by paying the prescribed fees .

### **Procedure to get Provisional / Degree Certificate**

Candidates who have qualified the Degree examination may obtain the provisional degree certificate through a separate Application form along with prescribed fees mentioned in the form.

Having obtained the provisional degree certificate the candidates may apply for Degree Certificate in the prescribed format along with enclosing the required particulars as mentioned in the form.

### **Grievances**

Grievances if any, may be address to “The Director, DDE, Mother Teresa Women’s University, Attuvampatti, Kodaikanal – 624 101”.

### **Clarification & Enquiry**

This prospectus contains essential information for all those wish to continue their higher education through DDE, Mother Teresa Women’s University.

We have put forth all the efforts in delivering important information for the candidates; however clarifications if any may be obtained from the DDE. Here we have furnished important telephone numbers for the purpose of enquiry.

<b>S.No</b>	<b>Department</b>	<b>Purpose</b>	<b>Contact Number / E-mail ID</b>
1.	Director, DDE	Admission / Study Centre information / courses offered / Study centres / Other enquiry / regarding Distance Education	04542-241921 <a href="mailto:mtwudde@gmail.com">mtwudde@gmail.com</a>
2.	Controller of Examinations	Examination time table / results / hall ticket revaluation / arear examination / provisional certificate / degree certificate	04542-240895, 245685 <a href="mailto:mtwucoe@gmail.com">mtwucoe@gmail.com</a>



Application No:

**MOTHER TERESA WOMEN'S UNIVERSITY  
KODAIKANAL – 624 101**



**DIRECTORATE OF DISTANCE EDUCATION**

**Application for Admission to UG/PG/ PG Diploma/Diploma/Certificate Courses**

1	Name of the Candidate (as in University records in BLOCK LETTERS)  In Tamil  In English	
2	Date of Birth	
3	Mother Tongue	
4	Religion & Nationality	
5	Marital Status	
6	Father's Name	
	In Tamil	
	In English	
7	Occupation of the Parent	
8	Annual Income of the Parent	
9	Name and Address of the Study Centre you have opted	
10	Admission Sought for	UG / PG / PG Diploma / Diploma / Certificate
11	Name of the Course	
12	Main Branch / Specilization	
13	Are you undergoing any other course in a College or University? If so, Specify	

14	Details of Education Qualifications																															
	<table border="1"> <thead> <tr> <th>Course Studied</th> <th>Name of the Degree</th> <th>Major</th> <th>Month &amp; year of passing</th> <th>Name of the Institution / College/University</th> <th>Percentage of Marks/Class</th> </tr> </thead> <tbody> <tr> <td>Secondary</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Higher Secondary</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Under Graduate</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Post Graduate</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Course Studied	Name of the Degree	Major	Month & year of passing	Name of the Institution / College/University	Percentage of Marks/Class	Secondary						Higher Secondary						Under Graduate						Post Graduate						
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Under Graduate																																
Post Graduate																																
15	Address for Communication (in BLOCK Letters)																															
	Contact Number																															
	E-mail ID																															
16	Amount of fees remitted in Rs.																															
	Demand Draft No. & Date																															
	Bank & Branch																															
17	Signature of the Candidate & Date																															

**FOR OFFICE USE**

ADMISSION STATUS: YES / NO

ENROLLMENT NO:

DATE OF ADMISSION:

**Declaration**

I hereby declare that the particulars given above are true. If any of the particulars furnished are found to be false, I agree to forfeit my admission.

Signature of the Candidate

Date:

**List of Enclosures:**

1. Passport size photograph
2. Evidence for Date of Birth (Attested Copy)
3. Transfer Certificate (Attested Copy)
4. Community Certificate (Attested Copy)
5. Conduct Certificate from last studied institution (Attested Copy)
6. 10<sup>th</sup> / 12<sup>th</sup> / Diploma / Provisional Degree / Degree / Master Degree certificates as applicable for admission to opted courses.
7. Mark Statement (Attested Copy)
8. Demand Draft (Fees as prescribed in the form) with candidates details entered in the backside of the DD with purpose of the DD.

Cost of Application Rs.550/-  
Application No:



**MOTHER TERESA WOMEN'S UNIVERSITY  
KODAIKANAL – 624 101**



**DIRECTORATE OF DISTANCE EDUCATION**

**Application for Admission to B.Ed Degree Course ( Two Years )**

**NCTE-F.N.No.SRCAPP2181/B.Ed-DE/TN/2013-14**

**Enrolment No:.....**

**(For Office Use Only)**

**Name of the Subject in Degree (UG/PG).....**

1. Name of the Applicant : (in Capital letters)					
2. Name of the Parent : Guardian/ Husband					
3. Date of Birth & Age :					
4. Nationality : Religion : Community :					
5. Address for Communication :					
6. Phone No. Land Line / Mobile :E-Mail :					
7. Whether Differently abled :					
8. Academic Record :					
Name of the Examination	Subject	College/Institution/ University	Year of Passing	Percentage of Marks	Grade/ Class
<b>X</b>					
<b>XII</b>					
<b>UG/ D.T.Ed</b>					
<b>PG</b>					
<b>M.Phil / Ph.D</b>					



9.	Year of Experience	Govt.	Govt. Aided	Self-Finance	Total No. of Years
10.	Name of the School in Which the Applicant is currently working				
11.	Enclosures ( Should be Attested)	1. 10 <sup>th</sup> Mark Statement 2. 12 <sup>th</sup> Mark Statement 3. Diploma in Teacher Education (Certificate) 4. Consolidated Mark Statement (UG/PG) 5. Provisional / Degree Certificate 6. Community Certificate 7. Migration Certificate / Transfer Certificate 8. No Objection Certificate (Where the candidate is working) 9. Experience Certificate for Two years			

### **DECLARATION**

I hereby declare that the particulars given above are correct and that I will abide the rules and regulation of the University.

Place :

Date :

Signature of the Applicant

Note:

1. Applicants have to submit all Original Certificates for verification at the time of Registration after getting information from the office.
  2. For any details Contact : 04542-241921
  3. Fee once Paid will not be refunded
-

**For Office Use only**

The Applicant is admitted provisionally to the First Year of the B.Ed Degree Course through Distance Education mode in Academic Year ..... in English Medium. She paid her Tuition Fee of Rs. .... DD.No .....

Date.....

Remarks if any:

Director / Co-ordinator

**TEACHING EXPERIENCE CERTIFICATE**

This is to certify that Ms. .... has been teaching in this school since ..... as post – Graduate / Graduate / Primary / Nursery Teacher and she is a full-time teacher of the School. She has ..... years of teaching Experience. This School is a Government-Aided and is duly recognized by the Central / State Government.

(Recognition ..... Number: .....)

Signature of the Principal / Headmaster /Headmistress

Place : ..... Name : .....

Date : ..... Designation : .....

(Office Seal)..... Address : .....  
.....

**Candidates who served in more than one institution must enclose such certificates from their respective Heads.**

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(This Hall Ticket Should be sent along with the application)



**MOTHER TERESA WOMEN'S UNIVERSITY**  
**KODAIKANAL – 624 101**  
**DIRECTORATE OF DISTANCE EDUCATION**  
**B.Ed – Entrance Examination – HALL TICKET**

Entrance Exam NO  
(For Office Use only)

Date of Examination : .....

Time : .....

Examination Centre : .....

Name of the Candidate : .....

Address : .....

: .....

District : .....

Mobile No: ..... Land Line: .....

Signature of the invigilator

Signature of the Candidate

Signature of the Co-ordinator / Director / Registrar

## **Instructions to Candidates**

1. Cell Phones, Calculator, Slide-Rulers and Written Materials are not allowed inside the Examination Hall.
2. Candidates should strictly follow the instructions given by the Hall Superintendents.
3. Any kind of malpractice will disqualify the candidate for admission.
4. All rough works must be done in white sheets attached in the question booklet.
5. Answer sheet should be used only to answer the questions and not for any rough work.
6. Do not fold the answer sheet.
7. Candidate should bring the Hall Ticker when they come for the examination.
8. In the Hall ticket, the signature and photograph of the candidate should be attested by the Head of the Institution where the teacher is working or by a Gazetted Officer, failing which the candidate will not be allowed to take the examination.
9. The hall ticket should be preserved and produced at the time of admission the selected candidates.
10. Candidate should be present the examination centre atleast 30 minutes before the commencement of the examination.

**Contact Information:**

The Director

Directorate of Distance Education

Mother Teresa Womne's Univesity

Attuvampatti, Kodaikanal - 624 101

Tamil Nadu, India

Phone: 04542-241921